

PTFA Meeting 3/8/2022

Present:- Net Bell, Tammy Latham, Sarah Rudd, Paul Ackers
Apologises - Nikki Dewey

| Item | Discussion | Actions |
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| Approval of Minutes | Minutes approved | |
| Finance Report and Bank Account | NB verbally went through the financial report. | <p>NB to check with ND the amounts for cheques.</p> <p>NB/ND to arrange to meet with STE and SB to sign</p> <p>NB to Bank Cheques</p> |
| Scoot and Skate | <p>Need at least 2 teams of 5 1 teacher from each class plus parents</p> <p>NB can do 1st ND can do 2nd.</p> <p>Looked at the flyer and made adjustments.</p> <p>SR mentioned the new cycling equipment</p> <p>It was discussed/agreed that we needed 5 people to help at the events with at least 2 members of staff per event.</p> <p>Refreshments - It was discussed/agreed that we should have Squash, Crisps and Biscuits.</p> | <p>NB to change flyer</p> <p>NB to get helpers - add bit on flyer about helping</p> <p>NB to make rota including who is going to buy refreshments</p> <p>TL to wash cups on day</p> <p>NB to set up time with Mrs Taylor to look through equipment.</p> |
| When to have meetings and getting more people involved/communication | <p>We discussed making meeting times more varied so more accessible to people.</p> <p>TL suggested doing a survey</p> <p>SR suggested talking to Rachel Hall about doing an online survey</p> | <p>NB to talk to RH about survey</p> <p>NB/TL to discuss questions for the survey</p> |

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| AOB | SR mentioned Chris Mitchell the DJ and suggested we get in touch to see when he was available. | NB to contact and check prices |
| Date and time of next meeting | Wednesday 4th May 6pm | |

Additions to minutes - Finance summary/Treasurers report