

**Saint Mary's Catholic Voluntary Academy**  
**PTFA Committee Annual General Meeting**  
**Thursday March 20<sup>th</sup> 2025 at Saint Mary's CVA**

**Agenda**

1. Welcome (and introduction if applicable) and members present
2. Apologies
3. Welcome and introductions from Chair
4. Chairperson's report
5. Treasurer's Report
6. Election of committee – Chair, Vice-Chair, Treasurer, Secretary
7. Chat about school events – those coming up and ideas.
8. Any other business (as applicable)
9. Date, time and location of next meeting