

Meeting Minutes for PTFA

Date: 05/02/25

Time: 3:30 PM

Location: Saint Mary's school

Attendees:

- Rachel Hall
- Sarah Rudd
- Annette Bell
- Sophia Pasiecznik
- Charlotte Jones
- Lewis Wilson
- Eve Haley
- Lauren Flak
- Laura Cass
- Rose Webster
- Leah Carter
- Naomi Brace
- Rebecca Hikin

Minutes:

1. Annette Bell and Sarah Rudd opened the meeting at 3:30 PM.
2. Annette informed everyone that help is needed with various school activities, including the school disco, scoot and skate events, and after-school movie nights.
3. Annette mentioned the need for a committee for the PTFA, which will consist of committee members, a chair, and a secretary. These positions are available for anyone who wishes to volunteer.
4. Sarah Rudd assured support for parents interested in taking on positions on the committee.
5. Rebecca has volunteered to be part of the committee and possibly serve as co-chair.
6. Eve Haley expressed her willingness to be a committee member.
7. Lauren Flack showed interest in potentially joining the committee.
8. The date for the scoot and skate event was decided: Key Stage One on the 11th of March 2025 and Key Stage Two on the 12th of March 2025.
9. The school disco was scheduled for Thursday, the 3rd of April 2025.
10. Annette raised an issue regarding the 5% charge on Parent Pay, suggesting that cash be accepted for the event to avoid this charge.
11. Eve Haley noted the concern about becoming a cashless town due to a lack of cash machines, which may contradict the idea of accepting cash.
12. Sarah Rudd suggested raising the price of the event to cover the 5% charge on Parent

Pay.

13. All present expressed their willingness to help with the events.

14. The date for the Annual General Meeting was discussed and planned for Thursday, the 20th of March.

15 . Other people with interest in helping who were not present at the meeting includes, Kate, Donna, Layla, Aggie, Shelley and Louise.

Who are currently on the PTFA WhatsApp group.

No other business was discussed, and the meeting was closed at 4 PM.